

St. Philip the Apostle Catholic Church

“We come together to know Christ, and through Him love generously to transform our world.”

3513 Cimarron Boulevard
Corpus Christi, Texas 78414-3635
www.stphilipcc.com

361-991-5146 Parish Office
361-991-9135 Fax
361-993-1710 Religious Ed

RELIGIOUS EDUCATION ENROLLMENT PACKET FOR 2017-2018 YEAR

Dear Parents,

Attached is the Enrollment Packet for Religion Education classes for the 2017-2018 school year. **Please read them carefully and fill them out completely.** Some requested information is specific to events such as retreats. We are requesting the information now to minimize the need to fill out additional forms throughout the 2017-2018 school year! All information provided will be kept confidential.

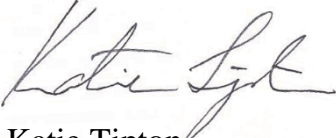
If your child has already received the sacraments of Baptism and/or First Communion, a copy of each certificate is required at the time of enrollment. As we begin to enroll students for Religious Education classes, please bear in mind that **we cannot enroll your student without proper documentation.** Enrollment is on a first-come, first-served basis and preferred class times fill very quickly. Please submit your enrollment packet as soon as possible.

If your child has **not** been baptized, please call 361-991-5146, or come to the parish office to start the baptism sacramental process as soon as possible. Additionally, please indicate on the Student Enrollment form that your child will be preparing for baptism during the school year.

To avoid any delay in enrollment, please submit all documentation with payment. Completed Enrollment Packets may be dropped off at the church office Monday-Friday, 8:30 am- 5 pm. If you are experiencing any type of financial hardship and would like to inquire about financial assistance or a scholarship, please call and schedule a meeting with myself or the Assistant DRE 361-993-1710 ext. 233. Scholarships are available for those who volunteer.

We are glad you and your children are here and we invite you to become as involved as you are able!

Sincerely,



Katie Tipton
Director of Religious Education
993-1710 ext. 234
dre@stphilipcc.com

Before turning in your enrollment packet...

1. Have you completed all items on the Student Enrollment form to the best of your ability?
2. Have you completed all items on the Family Information form to the best of your ability?
3. Do you have Baptism and/or 1st Communion original certificates for this student if they are missing from our records? (Copies will be made at the office when you turn in the form.)*
4. If your student is NOT Baptized, have you made a note on Student Information Form and visited the Parish Office to start the process?
5. Have you completed the Family Tuition Agreement Form?
6. Is payment included? (If you need financial assistance please call 993-1710, ext. 233 or 234)

*Failure to provide missing documents will prevent enrollment for 2017-2018.

Student Information 2017-2018
(One Form Per Child)

First Name	
Preferred Name	
Middle Name	
Last Name	
Date of Birth	
Gender	
School Grade	
School Attends	
Extracurricular Activities	
Email	
Phone	

	Where*	When	Grade
Previous Religious Ed			

*If transferring from another church, provide Letter of Completion, especially if entering a sacramental prep year.

	Yes	No	Date	Church/Address/City/State/Zip
Baptism				
1st Reconciliation				
1st Communion				

LIABILITY WAIVER

I agree on behalf of myself, my child's other parent if known or living (**Name of Parent**) _____, my child named herein, or our heirs, successors, and assigns, to hold harmless and defend St. Philip the Apostle Parish, its officers, directors, employees, and agents, and the Diocese of Corpus Christi, its employees and agents, chaperones, or representatives associated with the religious education program, from any claim arising from or in connection with my child attending religious education events or in connection with any illness or injury (including death) or cost of medical treatment in connection therewith, and I agree to compensate the parish, its officers, directors and agents, and the Diocese of Corpus Christi, its employees and agents and chaperones, or representatives associated with the parish or diocese for reasonable attorney's fees and expenses which may incur in any action brought against them as result of such injury or damage.

This agreement and enrollment form covers the period of April 1, 2017 and continues through June 30, 2018.

NAME (PRINT) _____ **SIGNATURE** _____ **DATE** _____

PHOTOGRAPHY CONSENT

As parent/guardian, I understand that photos and video (individual and group) will be taken during Religious Education events, and I give permission for my son's/daughter's picture to be used for printed or online promotional materials.

NAME (PRINT) _____ **SIGNATURE** _____ **DATE** _____

Student Health Information

Is your child in *middle school*? They may go on retreats with us!
Fill this out now so you do not have to fill out additional forms later!

Emergency Contact	
Phone	
Doctor's Name	
Phone	
Insurance Co. Name	
Medical Ins ID#	
Cardholders Name	
Group Number	
Allergies?	Explain:
Chronic Medical Conditions or Physical Restrictions?	Explain:

Family Information 2017-2018

(One Form Per Child: Error! MergeField was not found in header record of data source. Error! MergeField was not found in header record of data source.)

	Head of Household	Spouse
First Name		
Middle Name		
Last Name		
Maiden Name		
Date of Birth		
Home Phone		
Cell Phone		
Work Phone		
Marital Status		
Who Best to Contact (Circle)	Head of Household	Spouse

Mailing Address	
City/State/Zip	
Head of House Email	
Spouse Email	
Home Parish (In which Parish are you Registered?)	

If you are not a parishioner at St. Philip, please join our family! You can enroll online at www.stphilipcc.com or in the parish office.

We need help!

	If yes, provide best way to contact you.
Are you willing to volunteer as a Religious Ed teacher aide?	
Are you willing to volunteer as a Religious Ed substitute?	
Are you willing to volunteer as a Religious Ed office aide?	

How can we, as church, help you?

All answers provided will be kept in the strictest confidence.

Does either parent (or guardian) need Baptism? Or First Communion? Or Confirmation? Does either parent (or guardian) need an Annulment? If Married, but not married through the Church, would you like to inquire about Catholic Convalidation of Marriage? Would you like your house to be blessed?	
May we contact you regarding any of the above?	

Something to think about: These are the five Precepts of the Catholic Church; the five basic things we, as Catholics, are called to do.

Do you, as a family,

- 1. Attend Mass on Sundays.**
- 2. Confess your sins at least once a year. (If able)**
- 3. Receive Communion at least during the Easter Season. (If able)**
- 4. Keep Holy the Holy Days of Obligation by attendance at Mass.**
- 5. Observe the prescribed days of fasting and abstinence.**

STUDENT CLASS ENROLLMENT 2017-2018

CLASS SCHEDULE: Please mark **1st, 2nd, and 3rd** choices in order of preference for class desired for **this** student
WHAT CLASS DOES THIS STUDENT NEED? (Choose from A, B, C, or D) Catholic School Students see Box E.

KEY: GS=Good Shepherd TR= Traditional CF= Confirmation LP =Late Entry Eucharistic (Communion) Preparation

If you like to receive notes home through email, please make sure your email is correct on the family information page.

A) Good Shepherd Level I: Preschool (3 years old) to Kindergarten. (Non-Prep)											
The Sunday 8:45am PreK/Kinder class is cancelled unless we can find someone to teach it. <i>Are you willing?</i> Please contact Katie Tipton for more details.											
Sunday			Tuesday			Wednesday					
___	GS1	1 st year	10:15am	___	GS1	1 st year	10am	___	GS1	1 st year	6pm
___	GS1	2 nd year	10:15am	___	GS1	2 nd year	10am	___	GS1	2 nd year	6pm
___	GS1	3 rd year	10:15am	___	GS1	3 rd year	10am	___	GS1	3 rd year	6pm

B) Good Shepherd Level II: 1 st Grade to 3 rd Grade (Includes First Communion Prep)	
1st Communion	
Sunday	
<i>1st Year Prep (SP1)</i>	
___	GS2 1-3 rd GR 10:15am
Wednesday	
<i>1st Year Prep (SP1)</i>	
___	GS2 1-3 rd GR 4:30pm
___	GS2 1-3 rd GR 5:00pm
___	GS2 1-3 rd GR 6:00pm
<i>2nd Year Prep (SP2)</i>	
___	GS2 2-4 th GR 10:15am
Wednesday	
<i>2nd Year Prep (SP2)</i>	
___	GS2 2-4 th GR 4:30pm
___	GS2 2-4 th GR 5:00pm
___	GS2 2-4 th GR 6:00pm

D) Late Entry Eucharistic Preparation (LEEP):
For those students 4 th grade and above who have not yet received Baptism and/or First Communion.
Sunday
<i>1st Year Prep (SP1)</i>
___ LP1 4-8 th GR 08:45am
<i>2nd Year Prep (SP2)</i>
___ LP2 5-8 th GR 08:45am
We need a 10:15am LEEP class. <i>Are you willing?</i> Please contact Katie Tipton for more details.

C) Good Shepherd Level III: 4 th Grade to 7 th Grade	
Sunday	
___	GS3 3 rd GR 10:15am
___	GS3 4 th GR 10:15am
___	GS3 5 th GR 10:15am
___	GS3 6 th GR 10:15am
Wednesday	
___	GS3 4 th GR 5:00pm
___	GS3 5 th GR 5:00pm

E) Catholic School Student Enrollment: If receiving education through a Catholic School but will be receiving the Sacraments with our classes.
Which Catholic School:
Prep year for First Communion
___ 1 st Year
___ 2 nd Year

Preferred Teacher: _____

Office Use Only:	Received: _____
Class Assignment: _____	Day/Time: _____
Room: _____	Teacher: _____
Computer Assigned: _____	Computer Record Updated: _____
Enrolled Parishioner: _____	Date: _____
Processor Name: _____	Date: _____

School Year: 2017-2018

Please Provide One Tuition Agreement Per Family

Parent Name: _____

Phone Number: _____

Student Name(s): _____

ST. PHILIP THE APOSTLE CATHOLIC CHURCH RELIGIOUS EDUCATION
TUITION PAYMENT OPTIONS & AGREEMENT

Tuition Costs:

Table with 4 columns: Category, Per Child, Number of Children, Total. Rows for Parishioner (\$40.00) and Non Parishioner (\$75.00).

Non Parishioner Rate Applies if not Parish Registered at least 2 Months Prior to Religious Education Enrollment.

Table with 4 columns: Category, Amount, Number of Children, Total. Row for Late Fee Per Child (\$5.00 Extra).

Enrolled after 8/25/17

Grand Total

Payment Options:

Pay in Full:

Check# _____ Amount \$ _____

Installments:

- 1st Installment: Check# _____ Amount \$ _____ Date: _____
2nd Installment: Check# _____ Amount \$ _____ Date: _____
3rd Installment: Check# _____ Amount \$ _____ Date: _____
4th Installment: Check# _____ Amount \$ _____ Date: _____

Request Scholarship:

Partial: [] Amount \$ _____ (Use Installment Section for Remaining Amount)
Full: [] Explain: _____

Teacher/Aide: [] Name: _____ Relation to Student: _____

Parent/guardian Signature: _____ Date: _____

For Office Use only:

Date Received: _____
Received By: _____
Entered into Tuition: _____
Receipt Printed: _____